

**ST. PETER'S CHURCH
PIMPERNE**

**ANNUAL REPORT & ACCOUNTS
of the
PAROCHIAL CHURCH COUNCIL
for 2018**



“Revealing Christ’s love in Pimperne and daily bringing Pimperne to Christ”

CONTENTS

	Page
<u>PART ONE - GENERAL INFORMATION</u>	3
AIM AND PURPOSES	3
STRUCTURE, GOVERNANCE AND MANAGEMENT	3
ADMINISTRATIVE INFORMATION	3
PCC MEMBERS & OFFICERS	3
OBJECTIVES AND ACTIVITIES	4
<u>PART TWO - REVIEW OF THE YEAR</u>	5
OVERVIEW	5
SAFEGUARDING	5
OPEN THE BOOK	6
THE RYLAND ROOM LUNCHES	6
DEANERY SYNOD REPRESENTATION	7
CHILDREN'S WORK	8
PIMPERNE C.E. V.C. PRIMARY SCHOOL	8
PLANS FOR FUTURE PERIODS	9
<u>PART THREE - FINANCIAL INFORMATION</u>	10
RESERVES POLICY	10
FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS	10
FINANCIAL RISK MANAGEMENT	10
TREASURERS REPORT	10
REPORT FROM INDEPENDENT EXAMINER OF CHURCH ACCOUNTS	13

PART ONE - GENERAL INFORMATION

AIM AND PURPOSES

St. Peter's P.C.C. has the responsibility of co-operating with the incumbent, to promote the pastoral, evangelical, social and ecumenical mission of the Church within the (ecclesiastical) parish.

The PCC is also responsible for the maintenance of the church building and the adjacent church room (the 'Ryland Room')

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of P.C.C. members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Church Electoral Roll and stand for election to the P.C.C.

ADMINISTRATIVE INFORMATION

St. Peter's Church, situated in Church Road, Pimperne, is the Parish Church of Pimperne, Dorset, and is part of the Diocese of Salisbury within the Church of England.

Correspondence should be addressed to The PCC Secretary, 8 Berkeley Close, Pimperne, BLANDFORD FORUM, Dorset DT11 8UF
e-mail rhughes565@btinternet.com

Charitable Status.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission by Statutory Instrument No 180 : Charities (exception from registration) Regulations 1996. Members of the Council are the Trustees of the Charity.

Church Membership

There are 65 members on the Church Electoral Roll. Mr Eric Rainbow resigned as Electoral Roll Officer and was succeeded by Rosemary Holmes.

PCC MEMBERS & OFFICERS

PCC members who have served during 2018, are:-

Priest in Charge Revd Belinda Marflitt

Churchwardens Lady Latham
 Mr John Beckford

Deanery Synod Representatives:

 Mrs Mary Newnham
 Mrs Jacqui Torrance from APCM

Elected members:

 Mrs Velda Andrews (Minutes Secretary)
 Mrs Rosemary Holmes from APCM
 Mr Michael Hughes (Secretary)
 Mrs Julie Loveless (Treasurer)
 Lieutenant Colonel Michael Oliver
 Mrs Victoria Silvey
 Mr Barry Torrance Vice-Chairman

Other Parish & Benefice Officers

Vergers	Mrs Mary Newnham+
Sacristan	Mrs Barbara Jones
Tower Captain	Miss Kathryn Lowe
Electoral Roll Officer	Mrs Rosemary Holmes
Benefice Organist	Mrs Alison Davies
Benefice Safeguarding Representative	Mrs Carole Beckford
Benefice Data Protection Officer	Mr Martin Richley

OBJECTIVES AND ACTIVITIES

For hundreds of years, St Peter's Church has been a major part of life in Pimperne and continues to serve the community today.

The church is available to everyone in the parish

- For regular services or private worship & prayer,
- as a place for to celebrate baptism and marriage, and
- as a place to say farewell to those who have died.

Its regular use for all of these shows how important a viable church is to people in the parish, whether churchgoers or not.

The building and churchyard also have real significance to many in our parish, with family associations that can go back for several generations. Many, residents and visitors alike, enjoy the beautiful setting and an atmosphere that lends itself to prayer.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Peter's. Our services and worship put faith into practice through prayer and scripture, music and sacrament. To facilitate all our work it is of course important that we also maintain the fabric of the church buildings.

Our team of Lay Pastoral Assistants meets with other members of the ministry team under the guidance of Rev John Whittle. Together with many other members of our congregation, they put faith into practice by providing pastoral care for people living in the parish.

PART TWO - REVIEW OF THE YEAR

OVERVIEW

During the year the Council met six times. The annual report is the PCC's opportunity to celebrate the many good things happening in St Peter's Church. Some are well established such as the Lunch Club, Pebbles and the After-School Craft Club, and some are new, for example Open the Book.

This year the PCC has also had to address a number of issues concerning governance. Carole Beckford took on the responsibility of being the Safeguarding Representative for not just the Parish but for the Benefice. We now have a Safeguarding Policy in place. Council members and all those in our churches who are involved with children and vulnerable adults have been on the relevant training course(s). During the year, the council approved a comprehensive policy on Data Protection and we are very grateful to Martin Richley for agreeing to be the Benefice Data Protection Officer. We are currently working on a Health and Safety policy.

We have begun to look at ways in which the Parish might further develop its mission and outreach to the wider community, including the Schools. A change in the pattern of services is part of this ongoing work. From February 2019, on the third Sunday of the month, there will be a change from a 9.15 service of Holy Communion, to a later 11.00 am morning service with hymns. It is hoped that this will appeal to those who prefer a less formal service, such as Baptism families.

Work has continued throughout the year on maintaining and repairs to the fabric and churchyard, ably led by John Beckford.

SAFEGUARDING

I was appointed as Benefice Safeguarding Representative in January 2018. Having applied for an enhanced disclosure for myself, my next task was to meet with Heather Bland, the Diocesan Safeguarding Adviser, on 15 January, for her to verify my own DBS application. Following this I compiled a complete list of all three PCC members, LLP's, LPA's, PTO's plus the Organist and those people involved in volunteer activities in all three Churches, and started obtaining DBS certificates for them. This has proved to be an ongoing task. In the meantime, also in January, I completed the C0 training course online.

On Wednesday 2 May at Stourpaine Village Hall, a training evening; 'Promoting a Safer Church', was organised by Rev Belinda and myself. Rachel Stevens, an experienced Safeguarding Trainer for the Diocese of Salisbury facilitated the C1 two-hour course. This was attended by 38 members of the three Churches.

In June 2018 I attended a C3 Foundation and Leadership module and continued to update the Diocesan spreadsheet both for Disclosure application numbers and for the training that people had undertaken. By July 2018 all but two people on my original list had completed and obtained DBS certificates and C0 and C1 training and these were entered onto the relevant spreadsheet.

In the autumn the Diocese introduced a new DBS microsite and on 17 November I attended a further C3 training course which gave me more information about this database and

having obtained unique login details, I have been transferring information from the original spreadsheet to the new database.

In December 2018 I completed the Safeguarding Policy Statement for each of the three Churches ready for approval by PCC's in January 2019. One copy will be placed in each of the parish records, one copy will be on each of the Churches notice boards and all three copies will be sent to the Diocesan DBS Administrator at Salisbury.

As far as I am aware there are no outstanding Safeguarding issues in the Benefice.

Carole Beckford, Benefice Safeguarding Representative

OPEN THE BOOK.

In the Autumn term a small team made up of members from St Peter's and Holy Trinity churches started 'Open the Book' in Durweston and Pimperne Schools.

For those who may not be familiar, open the book is a simple and accessible way of sharing bible stories by acting them out to children between the ages of four and eight using the Lion Storyteller Bible written by Bob Hartman, an excellent and internationally known children's story teller. This has provided us with an amazing opportunity to share the Christian message with children in a very creative way.

The team meet on Thursday mornings, to practice and sort out props and costumes and the following Thursday the team perform the story to KS1, in both Schools - Durweston in the morning and Pimperne in the afternoon.

We have been encouraged by the response and support that we have had from the children and staff of both Schools. Wherever possible we encourage the children to participate and join in, and there is no shortage of volunteers, who are more than happy to be lions, servants and Moses, sons and wives.

We would appreciate any help with making props and costumes over the coming year. It's amazing what we can do with a tatty bit of cardboard!

I would like to thank the OTB team: Fran Rough, Peter Jones, Carole and John Beckford, Jacqui and Barry Torrance, Revd Lynne Rogers and Martin Richley LLM.



Revd Belinda Marflitt

THE RYLAND ROOM LUNCHES

We have had a similar year to the previous one. Attendance has been at capacity. We still serve a 2 course lunch with tea and coffee for £5.00. The Christmas lunch went well with Turkey and all the trimmings, roast potatoes, parsnips, sprouts and carrots followed by Christmas pudding and Trifle. As last year the lunch was paid for by the Pimperne Relief

Charity and very much appreciated by us all. Thank you. Once again the choir from Pimperne school came and sang to us in the church; several people from the village joined us to hear them. They sang beautifully and it made a good end to a happy lunch.

On the occasions when I was unable to make the lunch Mary Newnham and Becky Rodwell took over for me, I am most grateful. We have also had help from Vicki Silvey and this year were joined by Shirley Royal who has done the washing up – which is a lot as we do not have a dishwasher. My thanks to them all. Thanks also to the people that have made puddings for the lunch

Mary, Becky and myself went to Dorchester to attend a course on 'Food Hygiene For Lunch Clubs' and at the end were presented with certificates.

Our guests have much appreciated Belinda's visits.



Margaret Latham

DEANERY SYNOD REPRESENTATION

Deanery Synods have been attended by our two Deanery Synod Representatives Mary Newnham and Jacqui Torrance.

Synods have been held on:

- 21st June 2018 Stourpaine Village Hall: joint PCC consultation meeting
- 28th June 2018 Blandford St Mary School hall, joint PCC consultation meeting
- 5th July, 2018 Deanery Synod meeting
- 15th November 2018 Deanery Synod meeting

Over the two main meetings, the Synod has:

- shared stories of renewed hope across the Deanery
- consulted widely with all PCCs on possible pastoral reorganisation. No major change is planned at present but there was acknowledgement that the landscape around churches is changing rapidly and that there was a need to keep an openness to possible new ways forward.
- received updated reports from Rokon in South Sudan, including a recent visit from Bishop Francis (funded by the Ransom Trust) in Jan/Feb 2019 to update us and to help us prioritise our giving.
- received a report from Rev'd Richard Hancock on 'Sharing Rural Hope' explaining that projects that have led to growth have shared 4 characteristics: they are intentional, relational, collaborative and holistic. He introduced the THRIVE initiative which is a new, free opportunity to have support from Richard and from other parishes in implementing a new project.

- received a report from Rev'd Justin Pottinger on the creation of a new dispersed community based at Milton Abbey which will seek to bless the communities in which they live by following a rule of life and meeting regularly to pray in the Abbey.

CHILDRENS WORK

THE CRAFT CLUB PIMPERNE SCHOOL

We continue to meet each Friday at 3pm during term time for a Bible story and refreshments followed by a related craft activity. 6 to 10 children attended this group and they enjoyed taking part. The craft is mainly made with recycled materials and gifts. Barbara Jones, Yvonne Everitt and Jacqui Torrance run this group. With Barry Torrance on stand by and Belinda visiting.

SUNDAY PEBBLES

Special events during the year have included:

- CHRISTINGLE 4 FEB,
- PANCAKE PARTY 6 FEB,
- POSIE PREP and MOTHERING SUNDAY SERVICE 10 MARCH,
- PALM SUNDAY PARADE, and the
- HOT CROSS BUN SERVICE on Good Friday.

We joined in with MESSY SUMMER IN STOURPAINE in August, and had a successful RIDE AND STRIDE on 8 September. BREAD MAKING was cancelled this year. A new group (SUNDAY CHALLENGE – name to be confirmed) was started in SEPT, OCT AND NOV, and the CRIB SERVICE involved everyone on Christmas Eve. All these regular events help the children to understand the Church year and establish a pattern for life.

We did not have any increase in numbers during the year and met with Belinda to discuss this. We started the new group aimed at challenging the older children and helping them to grow in their faith. We based this on Scripture Union ROOTS resources magazine, Sermons4Kids resources and Urban Saints ideas. The children enjoyed the sessions and we will continue to offer these once a month in 2019.

The children have enjoyed being involved in the Family Service each month and helping with the readings, prayers, collection and music.

Vicki, Julie and Jacqui run this group, with Jane, Belinda and Barry helping.

Jacqui Torrance, Vicki Silvey & Julie Loveless

PIMPERNE C.E. V.C. PRIMARY SCHOOL

The PCC nominates two Foundation Governors for appointment by the Salisbury Diocesan Board of Education. Currently these Governors are Mrs Shan Coupe and Mrs Jacqui Torrance. The incumbent of the Parish is an ex-officio Governor.

The head and senior management team are working to a very high standard. The staff and pupils are proud of their achievements.

FOUNDATION GOVERNORS REPORT 2018

We had a very eventful Autumn term starting off with the OFSTED inspection on 26th September. The school did extremely well and were rated 'good' although were clearly outstanding in several areas!

I attended a lot of courses which were very informative and Governor meetings throughout the year. The Environment Committee has merged with the Finance Committee and I am now on the new 'Resources' Committee.

I am the Link Governor for Religious Education and met up with the RE teacher in November term.

I value this role as a Foundation Governor and I am pleased that the school and church have such strong links.

Jacqui Torrance.

PLANS FOR FUTURE PERIODS

During 2019 the PCC will need to address the following:

- Fabric Repair and Maintenance (addressing the 2015 Quinquennial Report)
- Fundraising in order to pay for Quinquennial Report remedies

Alongside this we will continue to build upon the good work being done regarding the ministry and outreach at St Peter's, including:

- Weekly and Festival Services
- Festival events (eg Harvest Supper, Christmas Fair, Carols-round-the-Tree)
- Further develop music in worship under the excellent leadership of Alison Davies
- Develop children's work and family worship to suit our children as they grow older
- Regular meetings of the Pastoral Team
- Exploring further how we can become more accessible and dementia-friendly
- Continuing support for the school and Foundation Governor involvement
- Monitoring and reviewing the effects of the new benefice service pattern
- Supporting benefice initiatives such as Open the Book, Messy Church and Benefice services
- Developing lay worship leadership, with particular regard to intercessory prayer.

PART THREE - FINANCIAL INFORMATION

RESERVES POLICY

The Parochial Church Council considered the question of Reserves but felt that the comparatively low level of our funds did not at this time justify the establishment of a General Reserve fund. This will be reviewed annually.

FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS

None were held during 2017.

FINANCIAL RISK MANAGEMENT

As our gross income is much less than £500,000, the PCC is not required to have a risk management policy.

TREASURER'S REPORT

St Peters Church End of year report — 2018

Explanation of Accounts

The fundraising column is not a true reflection of what was raised. The money from the Christmas fair was not banked until January 2019 which is why it is not shown in the figure for 2018.

Although the amount from standing orders is down from the previous year, 'plate' giving is slightly up.

We have seen an increase in the number of weddings that are being held in Pimperne and this is reflected in the increase of fees that we have received.

The gift aid total for 2018 covers two years' worth of claims which is why it is higher than 2017.

With regards to the Ryland room hire, we have lost some of the regular groups who have previously hired the room.

There has been a significant change in the figures in the magazine column. This is due to the way that the magazine advertising and printing costs are now managed. Pimperne historically received all magazine advertising payments and then split this income between Stourpaine and Durweston. This is now managed in the Benefice account.

Generally speaking our expenditure has not changed much since 2017.

Clergy expenses / wages has seen an increase due to the Benefice administrator post. Pimperne pays £100 per month towards the administrators' salary, £50 towards Belinda's expenses and £10 towards Benefice office and stationary supplies.

The increase of expenditure in the miscellaneous column is because there were some historic payments of Parish fees for weddings, funerals and baptisms that were overdue. These are now all paid up to date.

Julie Loveless
Treasurer

St Peter's Church, Pimperne
Financial Statements for the year ending 31st December 2018

Santander General Account

Opening balance on 1st January 2018. £19,552.06
Closing balance on 31 December 2018. £20,232.86

RECEIPTS	2018	2017
Standing orders	12,845.00	13,732.00
Donations	2,635.00	2,830.24
Fund Raising	183.50	2,036.85
100 Club	697.50	425.00
Plate Collection	3,232.46	3,080.90
Wedding and Funeral Fees	4,901.00	3,185.00
Gift Aid	8,119.02	4,812.46
Interest on accounts	89.91	70.73
Ryland Room Hire	68.00	180.00
Ryland Lunches/Refreshments	350.22	537.93
Grants	00.00	800.00
On Line Giving	494.43	561.35
Legacy	00.00	00.00
Magazine Advertising *	125.40	1,525.00
Miscellaneous	148.28	752.26
Pass Through	37.50	327.12
Total Receipts	33,927.22	34,856.84

*This is now managed for the Benefice by Stourpaine PCC

PAYMENTS	2018	2017
Parish Share	16,220.16	14,590.60
Clergy Expenses/Administrator wages	1735.00	573.45
Sanctuary	129.68	35.34
Electric	262.13	563.18
Gas	1,093.41	1,189.76
Insurance	3,025.74	3,035.11
Maintenance	723.22	578.40
Stationary	00.00	24.21
Parish Magazine	1,322.06	1,041.11
Organist	1,590.00	1,580.00
Churchyard Maintenance	2,811.00	2,324.00
Water	285.05	146.16
Charity	377.19	00.00
Misc.	3,614.28	1,773.90
Pass Through	57.50	251.62
Total Payments	33,246.42	27,706.84

Additional Accounts 2018

	Fabric Fund £	Bell Fund £	Adam Fund £	Taylor Fund £	PCC 1 £
Balance from 2017	22,252.89	1,749.35	303.44	110.45	86.32
Deposited	0.00	57.50	0.00	0.00	0.00
Interest on Accounts	*	8.86	*	*	0.43
Withdrawn	0.00	0.00	0.00	0.00	0.00
Balance at end of 2018	22,252.89	1,815.71	303.44	110.45	86.75

The children's work account was only opened towards the end of 2018 and has a current balance of £466.32

*The interest for the Fabric, Adam and Taylor funds is automatically paid into the General fund.

Julian Selwyn - Chartered Accountant

Hillside
Letton Close
Blandford Forum
Dorset
DT11 7SS

01258 459179

5th February 2019

Members of the PCC,
St Peter's Church,
Pimperne.

Accountant's report to the members of the PCC

I have examined the accounts for the year ended 31st December 2018 and the underlying vouchers and bank statements. I have traced income and expenditure items from originating documents through bank statements and into the accounts.

I believe the accounting records have been properly maintained and that the final accounts have been properly prepared and are an accurate representation of the underlying records.



Julian Selwyn BA ACA

Approved by the PCC on 13 March 2019..... and signed
on their behalf by